

## Report on SAI AGM Meeting

15<sup>th</sup> June 2022 at 4.00 p.m. (in-person in the Hub, UCC and online)

<b>Present:</b>	<p>Paul Moriarty, Head of Student Experience, UCC; Representing IUSSN ; SAI Chair;;          Nóirín Deady, First Year Experience Co-Ordinator, UCC; Vice-Chair;          Linda Barry, Student Services, Admissions &amp; Exams, LIT; Representing THEA Sector;          John Hannon, Director, Student Services, NUIG; Representing IUSSN, Membership Secretary;          Clodagh Byrne, Mature Student Officer, TCD; Representing MSI; External Liaison Officer;          Dan Collins, Academic Administration &amp; Student Affairs Manager, CIT; Treasurer;          Vicky O Sullivan, General Manager, Students Union, CIT;          Clare Kelly, TCD Student Health Centre; Representing ISHA;          Michelle Whyte, Societies Officer, UCC Societies; Representing BICS;          Scott Evans, Chaplain, UCD; Representing 3<sup>rd</sup> Level Chaplains Group (CN3);          Maeve Minihane, Schools Outreach Co-Ordinator, Access UCC Plus Programme;          Niamh Nestor, Student Advisor, UCD Veterinary Sciences, UCD.</p> <p><b>Apologies:</b>          Rachel Godfrey, Arts Faculty Administrator, MICTL;          Daniel Caldwell, Chaplain, GMIT; Representing IT Chaplains Group;</p> <p><b>In attendance:</b> Martha Henchion, SAI Administrator.</p>	
<b>Item</b>		<b>Action</b>
	The Chair welcomed and thanked everyone for attending the AGM	
1	<p><b>Minutes of the Meeting held on 16<sup>th</sup> June, 2021:</b>          The draft AGM minutes had been circulated and were approved.</p>	
2	<p><b>Chair's Report</b>  <b>The Chair presented his report and it was approved</b>          He thanked MH for her work with SAI as she will be no longer continuing as Administrator of SAI due to her current full-time post in UCC.          MH was proposed by ND for election to the SAI Board, seconded by LB and duly elected.</p>	
3	<p><b>Membership Secretary's Report</b>          JH advised attendees of the following:</p> <p>3 Board Meeting took place in the past year;          6 Executive meetings took place in the past year;          1 CPD Event was held in February 2022;          A number of successful Lunch &amp; Learn Sessions were held;          There are currently approx. 771 SAI Members so an increase from 2021.</p>	
4	<p><b>Treasurer's Report</b>          DC presented his financial report which was approved;          DC informed the attendees that the priorities for the next year were the closing of the current CSSI bank account and the opening of a new SAI Account, establishing 3 signatories for the new bank account, the enabling of on-line banking and the establishment of an invoicing system particularly for the payment of membership fees; DC informed the attendees that SAI are currently in a steady financial position;          ND thanked the Treasurer for his invaluable contribution for keeping SAI on track financially for the Global Summit.</p>	
5	<p><b>Announcements of incoming Chair and Treasurer</b>          As there were no other expressions of interest for position of Chair, Linda Barry who was proposed by John Hannon and seconded by Dan Collins was duly elected; Niamh Nestor was appointed new treasurer after being proposed by Dr. Colleen Doyle and seconded by Daniel Caldwell; there were no other expressions of interest for the Treasurer post.</p>	

6	<b>Motions</b>  Motion1: Add additional fee band to new membership Fees Structure; Approved. Motion 2: Title Change from Chair to President, Vice-Chair to Vice-President; Approved at the AGM.	
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